

DATA PROTECTION AND THE USE OF PERSONAL DATA.

Stroud Preservation Trust (SPT) takes your privacy seriously and is subject to the General Data Protection Regulations under UK law, which control the use of personal data.

STROUD PRESERVATION TRUST PRIVACY NOTICE

Stroud Preservation Trust (SPT) is subject to the General Data Protection Regulations under UK law, which control the use of personal data.

*Stroud Preservation Trust (SPT) will:*

- Comply with the data protection laws of the United Kingdom
- Only collect personal data (name, address, telephone numbers, email addresses and similar) for the purposes of the administration of the Trust and its activities.
- Only contact an individual by post, email or telephone if they have given their explicit permission for that method. An individual can withdraw that permission at any time by contacting the Trust.
- Look after the data (it is strictly confidential) and not lose it.
- Allow an individual to see the data held about them, and the Trust will correct it, if necessary, or if requested, the Trust will delete the data.
- Review data held regularly, and when no longer needed for active use the Trust will either delete the data or, if a record is still needed (and the individual has not requested their record to be deleted) reduce the data held to the minimum necessary information.
- Not use the data for business purposes.
- Not pass on the data to a third party without explicit consent to do so.
- Destroy data carefully so it cannot be accessed in future.

*We require your personal information to be able to administer your membership.*

*By giving your explicit consent this information will only be used to send you details of events, news, occasional flyers and publications relevant to Stroud Preservation Trust.*

DATA PROTECTION CONSENT FORM

Post

E-mail

Text message

Telephone

In the interests of environmental cost saving (paper, print & postage) e-mail will be our default method of communication unless alternatives are indicated in the check boxes above.

If no preference please leave the boxes blank.

Your name: \_\_\_\_\_

Your address: \_\_\_\_\_

Postcode: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date:        /        /

If you are using the 'Fillable' properties of these pdf forms please download the pdf to your desktop before completing the forms. Once complete attach the pdf files to an E-Mail and send to: **sptrust30@gmail.com**

**N.B.** The signature field may be signed either by inserting your 'digital signature' or by typing your name.

If you are printing these forms and filling them out by hand then the completed forms should be sent to:

**The Membership Secretary, Stroud Preservation Trust, Willow Hill, 4 All Saints Road, Stroud, GL5 1TT**